

REPORT TO THE CITY COUNCIL FROM
ADMINISTRATION & ENTERPRISE OVERSIGHT COMMITTEE
October 7, 2024

A regular meeting of the committee was convened at 1:30 pm on this date.

Members Present: Council Members Robin Wonsley (Chair), Linea Palmisano (Vice-Chair), LaTrisha Vetaw, Jeremiah Ellison, Katie Cashman, and Aisha Chughtai (Quorum - 4)

Matters listed below are hereby submitted with the following recommendations; to-wit:

1. Gift acceptance from Law Enforcement & Emergency Services Video Association: travel and lodging expenses ([2024-01143](#))

Passage of Resolution accepting a donation of travel expenses from the Law Enforcement & Emergency Services Video Association (LEVA) for Police Forensic Scientist Alison Murray to attend to attend the Annual LEVA Training Symposium in Indianapolis, IN, in October 2024.

Wonsley moved to approve. On voice vote, the motion passed.

2. Gift acceptance from the National Board of Public Health Examiners: travel, lodging, and per diem ([2024-01144](#))

Passage of Resolution accepting a donation of travel, lodging, and per diem from the National Board of Public Health Examiners (NBPEE) for Luisa Pessoa-Brandao, Director of Public Health Initiatives, to attend the Governmental Public Health Job Task Analysis Review meeting in Arlington, VA, in October 2024.

Wonsley moved to approve. On voice vote, the motion passed.

3. Gift acceptance from the Environmental Health Association: lodging and conference registration ([2024-01145](#))

Passage of Resolution accepting a donation of lodging and conference registration from the Wisconsin Environmental Health Association (WEHA) for Nicklaus Koreen, Senior Environmental Health Specialist, to attend the 2024 WEHA Educational Conference in Wisconsin Dells, WI, in November 2024.

Wonsley moved to approve. On voice vote, the motion passed.

4. Gift acceptance from the National Academy of Sciences: travel and lodging expenses ([2024-01146](#))

Passage of Resolution accepting a donation of travel and lodging expenses from the National Academy of Sciences for Public Works Director Tim Sexton to attend the PIARC (World Road Association)'s Technical Committee 3.5 Road Infrastructure for Road

Transport Decarbonization meeting and workshop in Melbourne, Australia, in October 2024.

Wonsley moved to approve. On voice vote, the motion passed.

5. Gift acceptance from Center for Financial Empowerment Fund of travel and lodging expenses ([2024-01147](#))

Passage of Resolution accepting a donation of travel and lodging expenses from Center for Financial Empowerment Fund for Tammy Dickinson, Community Planning and Economic Development Department, to attend a national convening in Atlanta, GA, in October 2024.

Wonsley moved to approve. On voice vote, the motion passed.

6. HUD Community Project Funding grant acceptance for the Farmer's Market Sustainable Modernization Project ([2024-01149](#))

1. Accepting a Community Project Funding grant from the Department of Housing and Urban Development (HUD), in the amount of \$850,000, for the Farmer's Market Sustainable Modernization Project, and delegating authority to the Finance Officer to be the City's authorized representative for communicating with HUD.
2. Passage of Resolution appropriating funds to the Department of Finance & Property Services.

Wonsley moved to approve. On voice vote, the motion passed.

7. Stable and affordable housing options for senior and elder residents ([2024-01148](#))

Directing the Legislative Department to provide an overview related to stable and affordable housing options for senior and elder residents of Minneapolis.

Wonsley moved to approve. On voice vote, the motion passed.

8. Fees for use of City-owned resources ordinance ([2024-00147](#))

Directing the City Attorney's Office to draft an ordinance that would establish the authority to collect fees for off-duty use of city resources and associated administrative costs.

Wonsley moved to approve. On roll call, the motion passed.

Aye: Wonsley, Palmisano, Ellison, Cashman, and Chughtai (5)

Nay: Vetaw (1)

Abstain: (0)

Absent: (0)

9. Fee study for Police Department off-duty use of city resources ([2024-01150](#))

Approving a legislative directive related to a fee study for the Police Department's use of off-duty resources including vehicles, uniforms, materials, liability insurance, and all associated administrative costs.

Wonsley moved to approve. On roll call, the motion passed.

Aye: Wonsley, Palmisano, Ellison, Cashman, and Chughtai (5)

Nay: Vetaw (1)

Abstain: (0)

Absent: (0)

10. Police Department protest response legislative directive ([2024-01151](#))

Approving a legislative directive related to the Police Department's response to a protest on June 6, 2024.

Wonsley moved to approve. On voice vote, the motion passed.

11. Bid for Pump Station 9 Variable Frequency Drive Replacement ([2024-01122](#))

Accepting the sole bid of Dykman Electrical, submitted on Event 3239, in the amount of \$301,097, to supply a Variable Frequency Drive along with spare parts for Pump Station 9, and authorizing a contract for the project, all in accordance with City specifications.

Wonsley moved to approve. On voice vote, the motion passed.

12. Bid Event for Hauling and Disposal of Waste Materials ([2024-01124](#))

Accepting the low bid of New Look Contracting, Inc., submitted on Event 3243, in the annual amount of \$3,788,000, to provide all materials, labor, equipment and incidentals necessary for the Hauling and Disposal of Waste Material, and authorizing a contract for on-call service for Public Works for a one (1) year term with the option for a one (1) year extension, all in accordance with City specifications.

Wonsley moved to approve. On voice vote, the motion passed.

13. Bid for Hydraulic Packer and Tipper Parts and Service ([2024-01125](#))

Accepting the sole bid of ABM Equipment, LLC, submitted on Event 3186, in the annual amount not to exceed \$200,000, to provide all materials, labor, equipment and incidentals necessary for Hydraulic Packer and Tipper parts and service, and authorizing a one (1) year contract with the option to extend for up to two (2) 12-month terms, all in accordance with City specifications.

Wonsley moved to approve. On voice vote, the motion passed.

14. Bid for Non-Emergency Boarding and Securing Services ([2024-01126](#))

Accepting the second low bid of Right Away Construction Corporation, submitted on Event 3021, in the annual amount not to exceed \$125,000, to provide all materials, labor, equipment and incidentals necessary for the Non-Emergency Boarding and Securing Services, and authorizing a one (1) year contract, with the option to extend for two (2) additional one (1) year terms, all in accordance with City specifications.

Wonsley moved to approve. On voice vote, the motion passed.

15. Bid for Emergency Boarding and Securing Services ([2024-01127](#))

Accepting the low bid of Right Away Construction Corporation, submitted on Event 3022, in the annual amount not to exceed \$235,000, to provide all materials, labor, equipment and incidentals necessary for the Emergency Boarding and Securing Services, and authorizing a one (1) year contract, with the option to extend for two (2) additional one (1) year terms, all in accordance with City specifications.

Wonsley moved to approve. On voice vote, the motion passed.

16. Contract Amendment for the Convention Center Video Surveillance Upgrade Project ([2024-01131](#))

Authorizing an increase to Contract No. COM0006594 with Affinitech, Inc., in the amount of \$39,135 for a total amount not to exceed \$935,819, for additional materials, labor, and equipment necessary to complete the Convention Center Video Surveillance Upgrade project, all in accordance with City specifications.

Wonsley moved to approve. On voice vote, the motion passed.

17. Contract amendment with Abdo Financial Solutions, LLC. for Senior Advisor – Public Financial and Fiscal Consulting Services ([2024-01132](#))

Authorizing an increase to Contract COM0007125 with Abdo Financial Solutions, LLC in the amount of \$25,000 for a new total amount not to exceed \$200,000, for Senior Advisor – Public Finance and Fiscal Consulting Services.

Wonsley moved to approve. On voice vote, the motion passed.

18. Contract amendment with CoStar Realty Information, Inc. for access to real estate information database ([2024-01134](#))

Authorizing an increase to Contract C-44490 with CoStar Realty Information, Inc., in the amount of \$7,957.53 for a new total amount not to exceed \$158,007.61, for access to its real estate information database.

Wonsley moved to approve. On voice vote, the motion passed.

19. Contract amendments with various immigration legal services providers offering free immigration legal services to City residents ([2024-01135](#))

1. Authorizing an increase to Contract COM0007519 with Mid Minnesota Legal Aid, in the amount of \$50,000 for a total amount not to exceed \$100,000, for immigration legal services.
2. Authorizing an increase to Contract COM0007507 with International Institute of Minnesota, in the amount of \$10,075 for a total amount not to exceed \$35,075, for immigration legal services.
3. Authorizing an increase to Contract COM0007516 with Volunteer Lawyers Network, in the amount of \$36,000 for a total amount not to exceed \$106,000, for immigration legal services.

Wonsley moved to approve. On voice vote, the motion passed.

20. Contract amendment with Clearwater Analytics, LLC for various investment services ([2024-01136](#))

Authorizing an increase to Contract C-44283 with Clearwater Analytics, LLC by the amount of \$65,000 for a total amount not to exceed \$230,000, and a one (1) year extension through Oct 31, 2025, with the option to extend the contract for one (1) additional year, for fixed income analytics, investment accounting, performance calculation and investment aggregation services for the Finance and Property Services Department.

Wonsley moved to approve. On voice vote, the motion passed.

21. Contract amendment with Egan Company Fridley Campus Electrical Rehabilitation Construction project ([2024-01137](#))

Authorizing an increase to Contract COM0003972 with Egan Company, in the amount of \$849,821.12 for a total amount not to exceed \$12,516,258.12, and an extension of the contract term through Dec 31, 2024, for additional materials, labor, and equipment necessary to complete the Fridley Campus Electrical Rehabilitation Construction project, all in accordance with City specifications.

Wonsley moved to approve. On voice vote, the motion passed.

22. Contract with Black Business Enterprise Fund (BBE) for Capacity Building and Compliance Consulting services ([2024-01128](#))

Authorizing a contract with Black Business Enterprise Fund (BBE), in the amount of \$992,400, for a one (1) year term, from Nov 1, 2024, through Oct 31, 2025, with the option to extend the contract for one (1) additional year, for capacity building and compliance consulting services.

Wonsley moved to continue to meeting of Oct 21, 2024. On voice vote, the motion passed.

23. Contract amendment with Metro Youth Diversion Center for Minneapolis Strategic Outreach Initiative ([2024-01133](#))

Authorizing an increase to Contract COM0003748 with Metro Youth Diversion Center, in the amount of \$200,000 for a total amount not to exceed \$2,597,177, through Mar 31, 2025, for violence interruption and outreach services under the Minneapolis Strategic Outreach Initiative.

Staff presentation by Luana Nelson-Brown, Director of Neighborhood Safety.

Wonsley moved to approve. On voice vote, the motion passed.

24. Contract with Wold Architects & Engineers for architectural and engineering design services for South Minneapolis Community Safety Center ([2024-01130](#))

Authorizing a contract with Wold Architects & Engineers, in an amount not to exceed \$998,000, for Architectural and Engineering design services for the South Minneapolis Community Safety Center.

Staff presentation by Barbara O'Brien, Director of Property Services, and Jared Jeffries, Chief of Staff in the office of Community Safety.

Wonsley moved to approve. On voice vote, the motion passed.
Wonsley moved to approve. On voice vote, the motion passed.

25. Law Enforcement Recruitment, Hiring, and Retention Practices ([2024-00353](#))

Receiving and filing a report from the City Auditor's Policy and Research Division on the national landscape of law enforcement recruitment, hiring, and retention practices.

The report was filed.

Wonsley moved the presentation to meeting of Oct 21, 2024. On voice vote, the motion passed.

26. Gift Acceptance from Generation Housing: registration, travel and lodging expenses ([2024-01156](#))

Passage of Resolution accepting a donation of registration, travel, and lodging expenses from Generation Housing for Council Member Jeremiah Ellison to attend the 2024 North Bay Housing Solution Summit in Petaluma, CA, in October 2024.

Wonsley moved to approve. On voice vote, the motion passed.

With no further business to transact, the meeting adjourned at 2:10 pm.

Reported by Michael Waldegerma, Clerk